



## TUITION AND FEES BILLING STATEMENT

### Student Contact Information

Student Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone:(\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_- Work:(\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_- Cell:(\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_-

### Course Information

Course # \_\_\_\_\_ Course Location: \_\_\_\_\_

PLEASE CHECK COURSE TYPE		TUITION FEES
<input type="checkbox"/>	CFR Original	\$220.00
<input type="checkbox"/>	CFR Refresher	\$100.00
<input type="checkbox"/>	EMT-B Original	\$700.00
<input type="checkbox"/>	EMT-B Refresher	\$335.00
<input type="checkbox"/>	EMT-B Core Content	\$300.00
<input type="checkbox"/>	AEMT-I Original	\$530.00
<input type="checkbox"/>	AEMT-I Refresher	\$400.00
<input type="checkbox"/>	AEMT-I Core Content	\$375.00
<input type="checkbox"/>	AEMT-I Rapid Recertification	\$0
<input type="checkbox"/>	AEMT-CC Original	\$1,200.00
<input type="checkbox"/>	AEMT-CC Refresher	\$700.00
<input type="checkbox"/>	AEMT-CC Core Content	\$400.00
<input type="checkbox"/>	AEMT-CC Rapid Recertification	\$0
<input type="checkbox"/>	AEMT-P Refresher	\$700.00
<input type="checkbox"/>	AEMT-P Core Content	\$500.00
<input type="checkbox"/>	AEMT-P Rapid Recertification	\$0

### Tuition Policy

Tuition for the above listed courses is due prior to the first class session. Any student who does not submit their tuition payment or any other specified registration documents prior to the first class session may not be eligible to enroll in the course.



**Northeastern New York EMS Educational Corporation**

333 Aviation Road, Building A Suite 1, Queensbury, NY 12804  
518-793-8200 [www.nenyems.org](http://www.nenyems.org)

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**Payment Information**

Accepted forms of payment include checks, money orders, and credit cards. Checks and money orders should be made out to the “Northeastern New York EMS Educational Corporation” and mailed to the address at the top of this form. For payments by credit card, please call (518)793-8200 or toll free at (888)793-8200.

**Withdrawal & Refund Policy**

Students may withdraw from any certification course within fourteen (14) days after the first class session without incurring tuition fees provided the student notifies the Course Administrator in writing of his/her intentions. Students who withdraw 15 or more days after the first class session will be charged based on the following schedule:

- Withdrawal within 14 days after the first course session: refunded 100% of course tuition
- Withdrawal between 15 and 21 days after the first course session: refunded 25% of course tuition
- Withdrawal on or after the 22<sup>nd</sup> day after the first course session: refunded 0% of course tuition

Those students who do not notify the Course Administrator in writing within the designated time frame will not be eligible to receive a refund of tuition for the course.

Letters of withdrawal must be received by the Course Administrator no later than five days after the last class session attended, aside from exceptions as noted in the Student Information Packet received during the first class session. Letters of withdrawal received after the designated time frame may not be accepted.

**PLEASE READ CAREFULLY**

I have read the Tuition and Fees Billing Statement in its entirety and I agree to abide by its terms. I also understand that the above tuition and/or fee charges must be paid in full or the above named student will not be admitted into the course.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please have an agency official complete the following if student is being sponsored by a NYS EMS Agency. An agency official may not sign this form if he/she is the enrolled student.*

Agency Name: \_\_\_\_\_ Agency Code: \_\_\_ \_ \_ \_

Agency Official Name & Position: \_\_\_\_\_

Agency Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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